

## Nansen Highland

### Job Description

<b>Job Title:</b>	<b>Housing support worker</b>
<b>Grade and Salary:</b>	£11.70 per hour plus enhanced rate evening/weekends
<b>Location:</b>	Any Nansen Premises
<b>Job Purpose:</b>	<ul style="list-style-type: none"><li>▪ Providing support to individuals during the day, evening and weekends at the service user's or Nansen premises</li></ul>
<b>Key Duties and Responsibilities:</b>	<ul style="list-style-type: none"><li>▪ Ensuring the implementation of personal plans.</li><li>▪ Maintaining accurate records relating to work with service users in accordance with current legislation and Nansen Highland's procedures.</li><li>▪ Attendance at reviews and team meetings as required.</li><li>▪ Preparing for supervision with the appropriate Team Manager or Senior Support Worker.</li><li>▪ Subscribe and adhere to the code of practice from Nansen and the SSSC.</li><li>▪ Act as key worker to the service users.</li></ul>
<b>Other Duties:</b>	<ul style="list-style-type: none"><li>▪ The post holder may be required to undertake any other duties appropriate to the level of the post.</li><li>▪ Duties and responsibilities will vary from time to time.</li></ul>
<b>Health &amp; Safety:</b>	Health & Safety is an integral part of any role within Nansen Highland. As such we would expect that all employees: <ul style="list-style-type: none"><li>▪ Have an understanding of the importance of Health and Safety in the workplace, and familiarise themselves with Nansen Highland's Health &amp; Safety Policy and procedures.</li></ul>
<b>Date:</b>	February 2023

## Nansen Highland Person Specification

<b>Service:</b>	<b>Housing Support</b>
<b>Job Title:</b>	<b>Housing support worker</b>
<b>Hours:</b>	<b>Part-time and Full-time positions</b>
<b>Rate of pay:</b>	<b>£11.70 plus enhanced rate for evening/weekend</b>
<b>Location:</b>	<b>Any Nansen locations</b>
<b>Date:</b>	<b>February 2023</b>

<b>Essential Competencies</b>
Flexible and adaptable approach to working
Effective written and verbal communication skills
Good organisational skills
Awareness of disability issues and health and safety issues
Ability to work on own initiative
Willingness to work towards required minimum qualification
Ability to relate to people with a learning disability
Experience in working with young people
Ability to work as a member of a team
<b>Preferred Competencies</b>
Experience in working with adults with learning disabilities and ASD
Social care level 3 qualification
First Aid at Work Certificate